

# STUDENT REGISTRATION FORM 2020/21



THIS FORM IS FOR ALL OUR CENTRES/COURSES, EXCEPT FOR THE COURSES AT CATS COLLEGES AND CSVPA.  
IF YOU WISH TO APPLY FOR THOSE COURSES, PLEASE CONTACT US FOR THE CATS/CSVPA REGISTRATION FORM.

## STUDENT DETAILS

Family Name	
First Name	
Nationality	
Passport number	
Date of Birth Day      Month      Year	Gender
Home Address	
Country	
Postcode	
Home telephone number	
Student's mobile number	

## DIETARY REQUIREMENTS

Do you have any dietary requirements? Yes <input type="checkbox"/> No <input type="checkbox"/>
Please give details
How did you hear about Stafford House Study Holidays?

## PARENT/GUARDIAN'S DETAILS (MANDATORY)

Family Name
First Name
Relationship to student
Address (if different from overleaf)
Home telephone number
Mobile number

## COURSE REQUIRED

Centre Name
Course Title
Preferred Dates
Do you have any special accommodation requests or requirements? (please note special requests may not be guaranteed)
Canterbury only: Residential accommodation <input type="checkbox"/> Homestay <input type="checkbox"/>

## FLIGHT DETAILS (IF AVAILABLE)

Arrival flight:	
From (airport & terminal)	
To (airport & terminal)	
Arrival time:	Flight Number:
Transfer required? *	YES <input type="checkbox"/> NO <input type="checkbox"/>
Flying as Unaccompanied Minor?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Departure flight:	
From (airport & terminal)	
To (airport & terminal)	
Departure time:	Flight Number:
Transfer required? *	YES <input type="checkbox"/> NO <input type="checkbox"/>
Flying as Unaccompanied Minor?	YES <input type="checkbox"/> NO <input type="checkbox"/>

\* If you do not require a transfer, please provide the name and contact number of the person / company doing the transfers. Shared Transfers are included for **individual** students on our Summer programme at all UK centres from London airports and at our Boston centre from Boston airport. Extra charges will apply for private transfers and other North American centres

Students under 18 years must be accompanied to/from the airport by an adult. (Assisted check in on departure is included in the course fee, this is different to an Unaccompanied Minor service which is an extra charge). We cannot let students under 18 arrive at or leave the centre alone.

If you have not yet booked flights, please inform us of these at least 4 weeks prior to arrival.

**NOW PLEASE COMPLETE THE PAYMENT FORM ON THE NEXT PAGE**

## PAYMENT

- For UK centres, we require a non-refundable deposit of £100 at the time of booking. This reserves your place on the course pending final payment.
- For US centres, we require a non-refundable deposit of \$150 at the time of booking. This reserves your place on the course pending final payment.
- Payments can be made by bank transfer (Option 1) or by online payment via Flywire (Option 2). The full details for both payment options are provided on this form below. If you wish to pay by credit or debit card, please use the Flywire link provided (Option 2). Please ensure that you select the correct currency when using either payment option.
- We do not accept American Express or Diners cards.
- The balance must be paid at least one month before arrival.
- Please note that all bookings are subject to Stafford House Study Holidays Terms and Conditions.
- The student's parent or guardian must complete their details on the previous page. We cannot accept bookings without this information.

## CONSENT

I accept the terms and conditions as provided by Stafford House Study Holidays and enclose payment details or proof of my bank transfer.

Signature

Date

Please pay £100/\$150 using one of the following two options:

### OPTION 1: BANK TRANSFER

Account Name: Stafford House Study Holidays Ltd	
Bank address: National Westminster Bank PLC City Centre Branch 11 The Parade Canterbury Kent CT1 2DT United Kingdom	
GBP £ payments	US \$ Payments
Bank account number: 46129766	Bank account number: 140/00/93512252
Sort code: 60 04 27	Sort code: 60 04 27
IBAN Number: GB68NWBK60042746129766	IBAN Number: GB39NWBK60730193512252
Swift/BIC Code: NWBKGB2L	Swift/BIC Code: NWBKGB2L

### OPTION 2: DEBIT/CREDIT CARD

Online payment via flywire:

#### GBP £ payments:

<https://www.flywire.com/pay/staffordsummergbp/>

#### US \$ Payments:

<https://www.flywire.com/pay/staffordsummerusd/>

## BOOKING FACTS

### Course price includes:

- Tuition as stated, course materials and end of course certificate
- Accommodation and all meals
- Activities and excursions as stated
- Use of sports facilities where available (as part of a scheduled programme)
- Shared Transfers to and from London airports to all UK Centres and Boston airport to Boston only
- Assisted Check in on departure

### Course price does not include:

- Transfers at Los Angeles or Yale
- Unaccompanied Minor Service
- Optional excursion fees
- Medical/travel insurance\*

**\*Please take out comprehensive travel insurance before travelling to the UK/USA**

### How to Book:

Please complete the registration form ensuring that every relevant box is ticked and all questions are answered in full. Then email or post it to the address at the end of the form.

You have two payment options:

- a) you pay the full fees at the time of booking, or
- b) you pay the deposit to confirm your booking, then pay the balance at least one month before the start of the course.

### Flight Arrangements:

Once you have booked your course, please send us details of your flight/travel arrangements, at least one month before you are due to arrive.

### Changes

Prices are correct at time of going to print and are subject to change without notice. All courses, course components and specialist supplements operate subject to demand.

*Full Terms and Conditions can be found on our website: [www.studyholidays.com/terms](http://www.studyholidays.com/terms). Please read these Terms and Conditions before you book.*

**TO BOOK YOUR SUMMER SCHOOL PLACE PLEASE COMPLETE THIS FORM, THEN SEND IT TO THE ADDRESS SHOWN BELOW, PREFERABLY BY EMAIL:**

Stafford House Study Holidays  
19 New Dover Road | Canterbury | Kent CT1 3AS  
Phone: +44 (0)1227 787730  
Email: [reservations@staffordhouse.com](mailto:reservations@staffordhouse.com)  
Web: [www.studyholidays.com](http://www.studyholidays.com)